



International Education

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Policy Statement

International Education activities at BCIT will continue to make a substantial contribution to the Institute community:

- In enriching the educational environment by providing students and staff with the opportunity to interact with students from other countries
- In developing partnerships to increase the number of international students studying BCIT curriculum at overseas campuses
- In various economic spin-off benefits
- In enhancing professional development opportunities for BCIT employees
- In contributing to a better environment for other international and immigrant students at BCIT
- In contributing to the practical expression of the strong humanitarian instinct of Canadians.

Purpose of Policy

In order to further the principles and aims of the above policy statements, the purposes of this policy are to:

- Provide a mandate, and a framework of objectives for BCIT schools, departments, and individual employees involved in international education
- Provide a set of criteria and requirements that apply to international students.

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Application

This policy applies to:

- The international departments (International Business Services and International Student Centre)
- The Registrar, deans, directors, instructors, Admissions Office personnel, and other BCIT employees responsible for administering international education or evaluating international student applications.
- All international students who are seeking acceptance into BCIT courses and programs of study

Related Documents and Legislation

College and Institute Act
BC Human Rights Code 7.1b

Definitions

International Education

International Education refers to the following types of activities carried out on a BCIT campus or under BCIT's authorization elsewhere:

- Assisting Schools and Departments on the design and implementation of international projects
- Negotiation of standard or special training programs for international students using Institute facilities
- Liaison and cooperation with business, industry, and major government and non-governmental organizations involved with or requiring international training and development assistance
- Coordination of faculty, staff, and student exchanges with non-Canadian educational institutions
- Hosting of non-Canadian visitors to BCIT
- Negotiation of partnership arrangements with similar institutions around the world.

International Education Departments

The international departments consist of International Business Services (reporting to the Vice President, Research & International) and the International Student Centre (reporting to the Vice President of Student Services).

International Student

An International student at BCIT is a student who is neither a Canadian citizen nor a landed immigrant.

Other Information

Subject to approval by the Institute and the terms of the applicable collective agreement or employment contract, faculty and staff are encouraged to consider temporary professional postings overseas.

Duties and Responsibilities

It is the mandate of BCIT's International Departments:

- To strive for student representation from as many countries and cultures and in as many fields of study as possible
- To establish priorities in key geographical regions for international education activities
- To provide basic academic and non-academic support services for international students
- To assist and support BCIT schools and departments, as requested, in arranging educational programs for international students
- To promote the participation of faculty and staff in a variety of temporary international education postings, exchanges, or consultancies
- To develop and actively support international partnership programs that consist of internationalization of BCIT curricula, cohort student exchange, and faculty professional development opportunities overseas
- To develop and maintain guidelines to be used for international exchanges
- To work with other educational institutions and organizations in Canada in making representations to various levels of government regarding international education policies.

International Education activity at BCIT is governed by the following Institute policies:

1. Admission of international students to a BCIT program may not displace qualified BC or Canadian applicants to that program
2. International students must meet the admission criteria for
 - A. The Institute
 - B. The program
3. Before being permitted to enrol in a program at BCIT, international students must submit proof of adequate medical insurance coverage and study authorization obtained from Citizenship and Immigration Canada
4. Students whose primary language is not English are required to demonstrate competence in the language in a manner specified by BCIT's Admissions policy
5. Once enrolled at BCIT, international students will have the same rights and privileges as do domestic students in similar programs, subject to relevant government regulations
6. International students must abide by all BCIT policies and procedures
7. In accordance with the Provincial Government policy, tuition fees assessed for international students must be based on a cost-recovery formula, taking into account all direct and

Duties and Responsibilities

indirect costs of instruction, including an agreed upon contribution to international revenue. Except where reciprocal agreements or contracts exist, individual international students enrolled in standard programs will pay the prevailing multiple of domestic student tuition fees for that program, as established by Finance. Exceptions are:

- A. Programs that are not subsidized
 - B. Groups of International students on contract; this will be set to cover the full estimated cost of their program (instructional and administrative)
8. Fees paid by or on behalf of each international student at BCIT are to be accumulated in the General Revenue Fund and disbursed according to Finance policies (2300, and 2302) upon review by the International Advisory Committee.

Other Policies Related to this Policy

2300, Fees and Charges
2302, Tuition Fees for International Students

Procedures Associated With This Policy

None.

Forms Associated With This Policy

None.

Special Situations

None.

Amendment History

1. Created 1987 Jan 28
2. Revision 1 2006 Jun 20
3. Revision 2 2008 Nov 25 (Template change)

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